

Policy: PoS-202 – Member Reimbursement Policy	Approved by: Sailing Committee
Version: V6 May 2010	Review Date : Feb 2011

Rationale

- This policy is to support and encourage sailors of Keppel Bay Sailing Club to compete and represent the club at National level and to assist with recognised Sailing Training Programs.

NATIONAL TITLES TRAVEL ASSISTANCE AND REGATTA ENTRY FEE REIMBURSEMENT

Rationale

- This section of the policy is to support and encourage sailors of Keppel Bay Sailing Club to compete and represent the club at National level.

Scope

- This section of the policy covers travel assistance and reimbursement of entry fees only.
- Assistance will be determined after consideration of the distance and mode of travel involved.
- Assistance will be considered for:
 - Sabot sailors
 - To attend the Sabot National Titles
 - To attend Sabot Week
 - All other sailors
 - To attend the National Titles of a recognised class
- Assistance will be funded per Kilometre to the event and return (amount depends on funds available).
- A maximum of one (1) application per annum may be approved for a family / vehicle.
- The Travel assistance if granted will be paid prior to the event. (Normally distributed at the Christmas break-up function)

Eligibility for Travel Assistance

To be eligible to receive travel assistance the applicant must satisfy the following conditions:

- The sailor must be a member of the Keppel Bay Sailing Club and have sailed one full season with the club.
- The sailor must have competed in at least 50% of the club races conducted by the Keppel Bay Sailing Club in the 12 month period prior to the application for assistance.
- The sailor must be representing Keppel Bay Sailing Club at the event.
- The request of assistance for any event must be submitted to the Sailing Committee prior to the November Sailing Committee meeting. (Dates for sailing committee meetings are on the sailing calendar).
- The Sailor must provide the Notice of Race for the event as part of the application.
- The sailor must actively promote their campaign in the local media. (An article before the event) this can be a joint article put in by the Sailing Club.
- Must fulfil all rostered volunteer commitments for Rescue Boat/Timekeeping/Canteen.
- Must volunteer and fulfil all rostered commitments for Friday night raffles.

Eligibility for Reimbursement of entry fees

Every Keppel Bay Sailing Club boat competing at a national title held away from Keppel Bay Sailing Club is entitled to a refund of the nomination fees.

The refund of the nomination fee is subject to the sailor meeting the conditions listed below.

The reimbursement of the fees will be made after the event and after all the conditions have been met.

Conditions for reimbursement of entry fees:

Any member so supported will contribute to the club through –

- Actively promoting their campaign in the local media. (An article before the event and one with the results after the event. Photographs to be submitted). This can be a joint article put in by the Sailing Club.
- Provide an article for the Club Newsletter.
- Must fulfil all rostered volunteer commitments for Rescue Boat/Timekeeping/Canteen.
- Must volunteer and fulfil all rostered commitments for Friday Night Raffles.
- Supply regular updates of results to Club whilst the regatta is underway.
- Must actively promote the Club abroad.
- A receipt for the entry fee must be supplied to the club after the event.

Application must be presented to the Sailing Committee prior to the event as stated above and will be addressed individually and at the discretion of the Keppel Bay Sailing Club's Sailing Committee. The Club will assist in fundraising activities, but the applicant must be prepared to plan, organise and conduct these activities.

RECOGNISED SAILING TRAINING PROGRAMS ASSISTANCE

Rationale

- This section of the policy is to support and encourage sailors of Keppel Bay Sailing Club to attend recognised Sailing Training Programs.

Scope

- This policy covers partial reimbursement of training program fees only.
- Assistance will be determined after consideration of the fees but will be limited to a maximum of 50% of the fees payable.
- Assistance will be considered for:
 - South Passage Sailing Training Programs.
 - Young Endeavour Sailing Training Programs.
 - Yachting Queensland and or Yachting Australia Sailing Training Programs.
- A maximum of one (1) application per annum may be approved per member.
- The assistance if granted, will be paid prior to the event.

Eligibility for Training Program Assistance

To be eligible to receive training program assistance the applicant must satisfy the following conditions:

- The sailor must be a member of the Keppel Bay Sailing Club and have sailed one full season with the club.
- The sailor must have competed in at least 50% of the club races conducted by the Keppel Bay Sailing Club in the 12 month period prior to the application for assistance.
- The request of assistance for any event must be submitted to the Sailing Committee 2 (two) months prior to the training event.
- The Sailor must provide a copy of the Training Program notice of the event as part of the application.
- Must fulfil all rostered volunteer commitments for Rescue Boat/Timekeeping/Canteen.
- Must volunteer and fulfil all rostered commitments for Friday Night Raffles.
- Provide an article for the Club's Newsletter.