

# Boat Storage Policy & Procedure

<b>Name:</b> Boat Storage Policy & Procedure	<b>Approved by:</b> Sailing Committee
<b>Version:</b> V5, adopted 12 <sup>th</sup> November 2019	<b>Review date:</b> No later than November 2021

## **Policy Scope**

This Policy applies to all KBSC Sailing Members and relates only to on-premises storage. This Policy is to ensure that Club storage space is utilised as best as possible as space is limited. The Club also has a responsibility, as an operating business, to Workplace Health and Safety Regulations and must strictly adhere to these laws.

This Policy is also to support and encourage Junior Sailing Members to sail their privately owned boats regularly, by providing on-premises storage.

Storage will be considered for Junior Sailing Members sailing: Optimist; Sabot; Laser; Other classes upon request and availability

For all other KBSC Sailing Members: If you require short term storage you may seek permission from the Sports Coordinator for instance where KBSC organised training is taking place on back to back mornings/afternoons - in this instance, sailors may leave their boat at the Club overnight should there be room. This rule is also waived during major regattas that the Club is hosting.

## **Terms and Conditions for all stored boats**

- Private Boats in storage must be utilised in at least 60% of sailing events.
- Once 50% of events for the Racing Season have been missed, owners will be required to remove their boat from storage.
- Private boats and their rigging etc. must be stored correctly at all times in line with the Boat Storage Guidelines.
- A maximum of 1 boat per sailor is permitted to use the Club's storage facility.
- New application for Laser will only be considered if they provide their own stackable beach dolly.
- All approved boats must be stored in the assigned storage bay only.
- If you move another boat to access yours, you must ensure that all boats are returned to the correct storage bays immediately.
- Any breach of these Terms and Conditions may result in your storage rights being revoked.
- The Sailing Committee may choose to impose fees.
- Boat owners store their boats at the own risk without recourse to KBSC.



## Storage Guidelines

### OPTIMIST

#### For Club and private boats:

- Hulls are to always be placed on the storage rack provided, with foils in bags inside the boat.
- Rigs must be stored in rack – Flag must be removed and stored inside foil bag.
- Hulls must always be thoroughly washed down before placed back in storage.
- Always ensure that trolleys are washed and returned cleaned to the trolley hanging rack.

### SABOT

#### For Club and private boats:

- Hulls are to always be placed on the storage rack provided, with all equipment safely stored inside the boat.
- Masts must be thoroughly washed down and placed in the mast holes for storage.
- Hulls must always be thoroughly washed down before placed back in storage.
- Always ensure that trolleys are returned clean and free of sand to the trolley hanging rack.

### LASER

- All Laser hulls are to always be placed in the middle storage bay.

#### For Club boats:

- Spars must be fully derigged, top and bottom sections separated and stored neatly on shelves
- Sails, mainsheet, turbo kit, bungs and clew straps must be stored in lockers in regatta office.
- Rudders, centreboards and battens must be stored neatly on correct shelves.

#### For private boats:

- Masts may be permitted to be stored with sails rolled around them and placed on racks above storage bay. If you choose to leave your sail on your mast, you and only you are responsible for any damage that may occur to your sail whilst in storage.
- Laser rigs are not under any circumstances to be stored fully rigged. Masts' top and bottom sections must be separated.
- All other equipment including rudder assembly must be removed from the hull and stored in the cockpit or in your storage locker.
- It is recommended that private boats have covers.
- Hulls must always be thoroughly washed down before placed back in storage.

### CORSAIR

- Sails must be put in correct bags and stored on shelves.
- Boat must be washed thoroughly and completely free of sand inside and out.
- Masts are left up and boats must be stored in designated area.
- Self-bailers are to be left open and stand on trailer must be up to allow and water to drain whilst boat is not in use.
- Rudders and centreboards must be stored indoors in the designated space.
- Covers must be put back on at the end of use.

## How to Apply for Storage

Members may apply by first making an enquiry to the Sports Coordinator to see if space is available and then complete the Boat Storage Application Form below.

Approval will be at the discretion of the Sailing Committee or the Sailing Committees nominee as storage availability is limited. Approval is required before any Sailing Member store their boat.

## Boat Storage Application Form

Junior Member Name: \_\_\_\_\_ Boat Name: \_\_\_\_\_

Boat Class: \_\_\_\_\_ Sail No: \_\_\_\_\_

I, \_\_\_\_\_ (name of Junior Member) and \_\_\_\_\_ (name parent or guardian to Junior Member) agree to this Policy's Boat Storage Terms & Conditions and Storage Guidelines.

Date: \_\_\_ / \_\_\_ / \_\_\_\_

Signatures: \_\_\_\_\_ (Junior Member)

\_\_\_\_\_ (parent or guardian)

Once completed and signed, please hand over to the Sailing Office or email at: [sports@kbsc.com.au](mailto:sports@kbsc.com.au)

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### For Sailing Office only

Application No: \_\_\_\_\_

Date application received: \_\_\_ / \_\_\_ / \_\_\_\_

Date application presented at Sailing Committee: \_\_\_ / \_\_\_ / \_\_\_\_

Decision: storage granted / storage refused (delete as appropriate)

Date decision communicated to applicant: \_\_\_ / \_\_\_ / \_\_\_\_

If applicable: storage bay assigned: \_\_\_\_\_